

ADMINISTRATIVE - INTERNAL USE ONLY

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13 OCT 1977

MEMORANDUM FOR: DD/Pers-P&C  
DD/Pers-R&P  
DD/Pers-SP  
C/SAS

FROM : F. W. M. Jarney  
Director of Personnel

SUBJECT : New DDA Level MBO - Update of Headquarters  
Handbooks

1. We have been tasked, as a follow-on to the updating of the Headquarters Regulations and as a DDA level objective, with updating all of the Headquarters Handbooks by the end of FY 1978. Some of the Handbooks are already in the process of being reissued, so nothing needs to be done in those instances. In pursuance of this objective please have your Division Chiefs review the Handbooks as indicated below and forward their comments and changes (a marked-up copy of the old Handbook may be sufficient) to the Review Staff by 31 December 1977:

HANDBOOK

COMPONENT

STATINTL

SPD  
RS  
PMCD  
SAS  
PMCD  
Revised 8/24/76 (CD review for currency)  
Being published  
SPD, CPD, BSD, CD  
CD  
BSD  
Being published  
BSD  
Being published  
Being published

STATINTL

2. The corresponding [redacted] should, of course, be updated at the same time the Headquarters Handbooks are updated.

(Signed) F. W. M. Jarney  
F. W. M. Jarney

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